

**The Pointe at Salt Ponds Property Owners Association  
Minutes of the Board Meeting on July 18, 2017**

**Executive Session of the Board at 6:30 PM.**

**Call to Order**

Meeting called to order at 7:05 p.m. by Tim Gaffney.

Board Members Present:

- Tim Gaffney– President
- Ray Walsh– Vice President
- Jack Tolar – Director

Board Members Absent:

- Ralph Harris - Treasurer

Susan Smith – UPA Association Manager attending and taking minutes.

**Approval of Minutes**

The minutes for May were not submitted by Robin Bricker. The meeting for June was cancelled due to no quorum. Robin Bricker resigned her position on the board as of May 24<sup>th</sup>, 2017.

**President's Report:**

Tim Gaffney discussed the landscaping proposal for the area of common area behind 8 Bay Front Place. The Custom Gardens proposal was in the amount of \$2,683.00. Tim will take the lead on this project and discuss with the owner of 8 Bay Front Place as the proposal submitted was too expensive to be installed in an area with no irrigation.

Tim Gaffney met with Gene McKay, the marina owner. Tim met with him to have an open discussion With regard to the parking lot and tennis court easements. Tim reported they had an interesting discussion and will meet with him again in a few weeks.

**Treasurer's Report:**

Tim Gaffney presented a financial report to the board and owners in Ralph's absence. No discrepancies noted and accepted.

**Manager's Report:**

Susan Smith presented the Manager's Report. Accepted as written.

**Website:**

There were several questions about the Graphic Memory proposal by Jack Tolar. Manager is instructed invite Jim Gervais of Graphic Memory to the August meeting to discuss the proposal for the new website.

**Towing contract with Pete's Towing:**

Towing in the community is geared toward the parking lot. Board reviewed towing rules of engagement for the community. Towing will be on call only by Board members or management.

**Parking on the street:**

Draft a letter to the community to address parking on the street. Construction vehicles for new home building contractors should park vehicles to be left overnight in the parking lot. Quote the documents for the verbiage to be used. Refer to emergency services and ability to maneuver. Two car accidents already.

**5 Channel Lane Irrigation problem:**

Steve West, the owner of 5 Channel Lane has requested reimbursement for an irrigation repair made by his contractor for an issue with the association putting in irrigation at the mailbox/parking lot which damaged his irrigation system. Ray Walsh made a motion to reimburse Steve West \$300.00, a portion of the bill, Jack Tolar seconded the motion. Motion passed.

Management is instructed to give Mike Henry, the association's architect, the samples of siding provided by Dave Berger. These samples are to be reviewed by Mike Henry to ask his professional opinion about approving these materials for exterior use in the community.

**Architectural Review:****13 Bay Front Place**

Tammy Staton submitted an application for exterior color change. Due to no samples provided and several options stated, the application was denied until additional information could be provided to the board.

**31 Bay Front Place** – Wayne McPhail paid Mike Henry \$500.00 to approve a pier installation. He has not received any word on how much the fee was. Mr. McPhail also wanted to install a generator. He was asked to submit an ARB application for this.

Motion made to adjourn the meeting by Ray Walsh. Motion passed.

**Meeting adjourned at 8:05 pm.**

